Minimum Requirements for Acceptance in a Particular Panel

In order to be accepted as a member of the Kentucky Lawyer Referral Service, you must also have qualifying experience concerning the particular type of matter the referral involves. This means you must make a good faith determination that you have the appropriate combination of experience, access to resources and time and must meet the following minimum experience requirements that will enable you to represent the client effectively.

Please scroll through the following list of law panels to find those which you, as a practicing attorney (minimum of two years), have experience in and want to accept referrals for. To represent a specific panel, you must certify in good faith that your experience fulfills the requirements listed under each.

I. BUSINESS LAW
   Within the last two years, I have experience in (check all that apply):
   A. Formation of a Business entity – formed three entities.
   B. Sale of a Business – met the requirements in the above sub panel and participated in the sale of two businesses.
   C. Business/Commercial Issues – practiced three matters.

II. COLLECTIONS
   Within the last two years, I have prosecuted or defended ten collection actions for any of the sub panels below: (check all that apply):
   A. Commercial/Creditor
   B. Commercial/Debtor
   C. Personal/Creditor
   D. Personal/Debtor
   E. Foreclosure/Mortgage Modification

III. CONSUMER LAW
   Within the last two years, I have prosecuted or defended six civil law actions and have attended 2 hours of Continuing Legal Education which relate to Consumer Law (check all that apply):
   A. Consumer Fraud
   B. Automobile Complaints
   C. Utility Complaints
   D. Consumer Warranties
   E. Home Improvements
   F. Credit Reports

IV. COPYRIGHTS/TRADEMARKS
   Within the last two years, I have filed and completed, through issuance, five trademarks or copyright matters (check all that apply):
   A. Trademarks/Servicemarks
   B. Copyrights

V. CRIMINAL LAW
   Within the last two years, I have experience in (check all that apply):
   A. Misdemeanor/Traffic – prosecuting or defending ten misdemeanor and ten traffic cases to completion
   B. Felony – meeting the requirements of the Criminal Sub-panel A or defending five felony cases at the Circuit court level to completion or one jury trial to verdict.
   C. Appeals – meeting the requirements of the Criminal Sub-panel B and appealing either a misdemeanor or a felony case to completion.

VI. DISABILITY
   Within the last two years, I have experience in (check all that apply).
   A. Guardianship / Conservatorship – prosecuting or defending a case to completion.
   B. Civil Commitments – prosecuting or defending a case to completion.
VII. DOMESTIC RELATIONS

Within the last two years, I have experience in (check all that apply):
A. Divorce – representing five individuals to Final Decree.
B. Contested custody – representing individuals in two cases to Final Order.
C. Adoption – representing an individual to Final Judgement.
E. Paternity – have prosecuted or defended two cases.
G. Child Support – representing five individuals through entry of a temporary or permanent order.
J. Termination of Parental Rights – prosecuting or defending a case to Final Order.
K. Domestic Violence – represented an individual in a hearing for an Emergency Protective Order.

VIII. ELDER LAW

Within the last two years, I have experience in (check all that apply):
A. Public Benefits – (SSI, Medicare, Medicaid and food stamps) – counseling five individuals or representing two individuals at an administrative hearing or accumulated four hours of seminars on the topics.
B. Legal/Mental Capacity – counseling three individuals on the requisite legal capacity for various activities.
C. Health and Personal Care Planning – counseling or preparing legal documents for five individuals relating to health care decisions, insurance and nursing homes.

IX. IMMIGRATION AND NATURALIZATION

Within the last two years, I have experience in (check all that apply):
A. Permanent Resident Application – representing three individuals.
B. Naturalization Petition – representing three individuals.
C. Immigrant and Non-Immigrant Visa Petitions – representing one family-based immigrant, one employment-based immigrant and two non-immigrants.

X. INDIVIDUAL RIGHTS

Within the last two years, I have (check all that apply):
A. Police or jail misconduct – practiced or litigated two cases, including one federal court case to completion.
B. Employment Discrimination – practiced or litigated two cases, including one federal court case, to completion.
C. Disability Rights – practiced or litigated two cases, including one federal court case, to completion.
D. Education/Special Education – practiced or litigated two cases, including one federal court case, to completion.
E. Other Constitutional Law – practiced or litigated to completion two cases involving similar issues.

XI. INSOLVENCY LAW

Within the last two years, I have experience in (check all that apply):
A. Chapter 7 Business or Personal Bankruptcy – handling two Chapter 7 bankruptcies to completion.
B. Chapter 11 Reorganization or Confirmation of a Plan – meeting the requirements of the Insolvency sub-panel A and handling two chapter 11 bankruptcies to completion.
C. Chapter 13 Adjustment of Debts of Individual with Regular Income – meeting the requirements of the Insolvency Sub-panel A and handling two Chapter 13 bankruptcies to completion.
D. Chapter 12 Adjustment of Debts of a Family Farmer with Regular Annual Income – meeting the requirements of the Insolvency Sub-panel A and handling two Chapter 12 bankruptcies to completion.

XII. INSURANCE

Within the last two years, I have experience in practicing three claims (check all that apply):
A. Automobile
B. Home
C. Major Medical/hospitalization
D. Agents, Companies and Coverage
E. Life
F. Disability
G. Patient Rights

XIII. JUVENILE LAW

Within the last two years, I have experience in prosecuting or defending five cases (check all that apply):
A. Delinquency
XIV. LABOR LAW
Within the last two years, I have experience in (check all that apply):
A. Wage and Hour – representing a person or business in a civil action under KRS 337 or attending a half-day seminar on handling wage and hour cases.
B. Unemployment – representing a person or business in an unemployment hearing before a claims referee or in an appeal of an unemployment case at the full commission level in a judicial review proceeding or attending a half-day seminar on unemployment cases and participating in one unemployment hearing.
C. Discrimination – representing a person or business in a proceeding before the Kentucky Commission on Human Rights or EEOC or had one trial in state or federal court to verdict or attending a full-day seminar on handling discrimination cases and one trial in state or federal court to verdict.
D. Wrongful Termination – handled one jury trial to verdict or two non-jury trials to verdict.

Labor Law (DOL referrals only)
E. FLSA- Within the past two years handled one [FLSA] matter in a jury trial to verdict or two FLSA actions to final settlement or final arbitration.
F. FMLA- Within the past two years handled one [FMLA] matter in jury trial to verdict or two FMLA actions to final settlement or final arbitration.

XV. MILITARY LAW
Within the last two years, I have experience in (check all that apply):
A. Court Martial – Practicing in three general or special court-martials, three administrative discharge proceedings, three non-judicial punishment proceedings under Article 15 of the Uniform Code of Military Justice or three cases of any nature for or against a military service.
B. Administrative – Practicing as a judge advocate in any military service, completion of a military service entry level judge advocate course, or prior certification as competent trial or defense counsel by either of the Judge Advocate Generals.
C. Veterans Administration – Practicing in one dispute concerning the Veterans Re-Employment Rights Act, the Soldiers’ and Sailors’ Civil Relief Act or Physical Evaluation Board for a military disability rating.

XVI. PATENT
A Panel member must be licensed to practice before the U. S. Patent and Trademarks Office.

XVII. REAL ESTATE
Within the last two years, I have experience in (check all that apply):
A. Buying and Selling – practicing in three matters involving the purchase or sale of real property.
B. Landlord/Tenant – practicing in three matters involving the rental of real property.
C. Zoning – practicing in three matters involving the zoning of real property.
D. Condominiums – practicing in a matter involving condominiums.
E. Subdivisions – practicing in a matter involving the subdivision of real property.
F. Construction Contracts – practicing in three matters involving construction contracts.
G. Mining – practicing in three matters involving mineral rights, mining, oil or gas.
H. Lien Enforcement – practicing in three matters involving lien enforcement.
I. Boundary Disputes – practicing in three matters involving boundary disputes.

XVIII. RETIREMENT BENEFITS/PENSION
Within the last two years, I have experience in (check all that apply):
A. ERISA – practicing in three matters involving the administration of, contribution to or the determination of benefits under an employee benefit plan which is subject to the Employee Retirement Income Security Act of 1974 (ERISA), as amended.
B. COBRA – practicing in one matter involving a continuation of health benefits pursuant to the Consolidated Omnibus Budget Reconciliation Act of 1995 (COBRA).
C. IRA – practicing in three matters involving any type of plan providing retirement or pension benefits, including an Individual Retirement Account (IRA), a 401(k) plan, a Simplified Employee Pension Plan (SEP) or a Keogh Plan.

XIX. SOCIAL SECURITY
Within the past two years, I have experience in (check all that apply):
A. Disability – appealing three claims to the ALJ.
B. Survivors – appealing three claims to the ALJ.
C. Retirement – appealing three claims to the ALJ.
D. SSI – appealing three claims to the ALJ.

XX. TAX

Within the past two years, I have experience in (check all that apply):
A. Individual/Joint Tax Returns – preparing at least three state and three federal income tax returns.
B. Partnership Tax Returns – preparing at least three state and three federal tax returns.
C. Corporate Tax Returns – preparing at least three state and three federal tax returns.
D. Fiduciary Tax Returns – preparing at least three returns.
E. Gift Tax Returns – preparing at least three returns.
F. Tax Disputes – representing at least three taxpayers in a federal or state tax audit, representing at least
two taxpayers in a negotiated settlement of litigating a case before the Board of Tax appeals in KY,
Federal Tax Court or the Indiana Department of Revenue.
G. Tax Advice (personal) – a working knowledge of the Internal Revenue Code/Regulations and relevant
state and local tax codes.
H. Tax Advice (business) – a working knowledge of the Internal Revenue Code/Regulations and relevant
state and local tax codes.
I. Estate and Inheritance Returns – preparing at least three returns.
J. State and Local Tax matters – working knowledge of state and local tax laws.

XXI. TORTS

Within the last two years, I have experience in practicing two cases (check all that apply):
A. Automobile Accidents
B. Premises Liability
C. Personal Injury

XXII. PROFESSIONAL NEGLIGENCE/PRODUCT LIABILITY

Within the last five years, I have experience in practicing three cases as lead counsel (check all that apply):
A. Medical Malpractice
B. Legal Malpractice
C. Product Liability

XXIII. WILLS & ESTATES

Within the last two years, I have experience in (check all that apply):
A. Probate – practicing three cases.
B. Will Drafting – preparing five wills.
C. Guardian Estate – practicing three cases.
D. Trust – preparing three inter vivos trusts.
E. Power of Attorney & Living Wills – preparing five of these documents.
F. Estate Planning – meeting the above requirements for sub-panels A-F.

XXIV. WORKER’S COMPENSATION

Within the last two years, I have settled five claims, litigated two claims before an Administrative Law
Judge or appealed one claim to the Worker’s Compensation Board.
A. State Worker’s Compensation
B. Federal Worker’s Compensation
C. Black Lung